

CHECKLIST TO PREPARE FOR THE COMPUTER BANKING SYSTEM UPGRADE

We have prepared the following checklist to help you know how to prepare for the changes that will impact you before the banking system upgrade takes place.

Before Monday November 19 at 5:00 p.m.

- Have alternate forms of payment available, including cash, cheques and credit card(s).
- Do all of your day-to-day branch or online banking.
- Go online to print e-statements or visit a branch to obtain a printout of your transaction history for the past two months.
- Make arrangements for bills to be paid early. Make a list of all vendors and associated account numbers you have set up for online bill payments.
- Manage your Interac® e-transfers. Make a list of recipient email addresses and keep them in a safe place. The deadline to send and accept Interac® e-transfers will be Monday, November 19 at 12:00 p.m. (noon). E-transfers from another financial institution will be unavailable during the upgrade. If you are scheduled to receive an e-transfer, hold on to your email and you will be able to deposit funds into your account on Thursday November 22.
- Make a list of wire addresses.
- Visit www.kawarthacu.com and watch our Twitter feed for updates and information you may need to know.

